

SPARROW INFRASTRUCTURE PRESENTS



Widely Attended Gathering Factsheet

WASHINGTON, DC / NOVEMBER 13–15, 2026

This sponsor-provided information is intended to assist invitees and their ethics officials in reviewing participation in Takeoff. It is relevant to attendees from Congress, federal civilian agencies, the uniformed services, state and local government, public universities, and other public bodies.

1. Invitees and admission process

Attendance is by invitation. Private-sector and other prospective attendees may request consideration through an application. Sparrow independently selects and directly invites public-sector officials and employees to attend on a complimentary basis. Referrals or nominations of public-sector attendees do not confer admission, and Sparrow retains sole discretion over all invitations.

Sparrow is developing its participant list. Public-sector officials and employees who believe the programming is relevant to their work and would like further information may provide their name, office or agency or public institution, and contact information. Providing this information is not an application for, or offer of, admission or complimentary attendance. Sparrow reviews the information and independently determines whom to invite. Contact the organizer for further event information.

2. Name of event

“Takeoff” — a nonpartisan conference on governing ourselves in the age of AI.

3. Host, organizer, legal status, and contact

Atlas Computing Institute d/b/a Sparrow Infrastructure (“Sparrow”), a nonprofit corporation recognized by the IRS as tax-exempt under section 501(c)(3) and classified as a public charity (EIN 93-4 030 320), is the sole sponsor and organizer. Sparrow plans and conducts Takeoff, contracts the venue and catering, controls invitations, and bears event costs. There are no additional conference sponsors.

Host Website: <https://www.sparrowdc.org/> — Contact: Samuel Roland | samuelroland@takeoffdc.com

4. Dates and speaking responsibilities

The afternoon of Friday, November 13, 2026, through the evening of Sunday, November 15, 2026. Individual invitations will identify any speaking or panel role, the relevant dates, and the proposed capacity in which the invitee would participate. Sparrow can supply a speaking request for the office’s review.

5. Location

The LINE DC, 1770 Euclid Street NW, Washington, DC 20 009.

6. Nature, purpose, and relevance to government work

Takeoff brings together AI builders, researchers, policymakers, and civil society to discuss AI capabilities, governance, and use in public institutions. Talks with Q&A, demonstrations, debates, workshops, and small-group discussions provide opportunities to exchange differing views.

Program themes: Friday—capabilities and trajectory; Saturday—regulation and governance; Sunday—government and institutional use. Recorded talks intended for publication are on the record unless the speaker says otherwise. For all other discussions—including Q&As, unconference sessions, and informal conversations—you may share the information, but must obtain prior permission before identifying any speaker or participant, or their affiliation. You may name the event. Recording any session requires written permission from Sparrow and the speaker.

7. **Estimated attendance**

Approximately 300 participants are expected from the sectors described below. Updated attendance and attendee-composition information can be provided upon request.

8. **Attendee composition and selection**

The intended mix includes AI laboratories and companies, universities, civil-society organizations, industry, journalists, the policy community, Members and staff of Congress, federal civilian officials and employees, and state and local officials and employees, including public-university employees. Uniformed personnel may also participate.

Selection considers relevant expertise, work, interests, and the overall diversity of views and institutional roles. Attendance is not confined to one employer, organization, industry, or political party. Admission is selective, not open walk-in registration.

9. **Entity paying for government attendance**

Sparrow offers complimentary conference registration to invited public-sector attendees, subject to their applicable ethics requirements. The offer covers the conference benefits described in item 13, which also describes the paid-attendance option.

10. **Entity selecting and inviting government attendees**

Sparrow controls admission decisions and directly issues invitations. Sparrow independently determines which government officials and employees to invite. Referrals and nominations do not confer admission.

11. **Spouses or accompanying guests**

No spouse, guest, or plus-one admission is included in the government offer.

12. **Pending matters and sponsor interests**

Sparrow has no requests for official action or pending matters involving any federal, state, or local office.

13. **Ticket prices and included benefits**

Ticket type	Early bird price	Regular price	Late price
Individual	\$350	\$500	\$1,100
Institutional	\$650	\$900	\$2,000
Public sector	Complimentary	Complimentary	Complimentary

Public sector includes the U.S. House of Representatives, U.S. Senate, federal civilian agencies or offices, uniformed services, state or local government, public universities, and other public bodies. Complimentary registration is for public-sector attendees invited by Sparrow, subject to their applicable ethics requirements. Public-sector affiliation alone is not admission or ethics approval. If needed, Sparrow will seek clarification of an attendee’s affiliation.

Conference registration includes sessions and informational materials; Friday, Saturday, and Sunday dinners; Saturday and Sunday lunches; group receptions; and program coffee and refreshments. Friday and Saturday group receptions may include alcohol. All listed meals, refreshments, and receptions are part of the conference program and are offered in a group setting to all or substantially all registered attendees. No separately ticketed meals or entertainment are included in complimentary public-sector registration.

Individual, Institutional, and complimentary registration provide identical conference access and benefits. Complimentary registration corresponds to the regular Individual ticket price of \$500 per attendee. The attendee pays \$0. If complimentary attendance is not permissible under an attendee’s applicable ethics requirements, the attendee or the attendee’s employing government entity may pay the applicable fair-market registration price.

14. Other benefits, travel, or gifts

No travel, lodging, honoraria, per diem, personal-expense reimbursement, transportation, or parking is offered to government attendees, including government speakers. Sparrow does not currently intend to provide government attendees with gift bags, memorabilia, or other complimentary merchandise. Any conference-branded merchandise offered on a complimentary basis will be of nominal value, with its fair market value disclosed, or will be available for purchase at fair market value.

There will be no separate speaker dinner. A speaker reception may be held; it is not yet a confirmed benefit of conference registration. If arranged, its invitation terms, included benefits, and value will be described separately to assist any individual review.

15. Lobbyist status

Sparrow is not registered as a federal or state lobbyist or lobbyist employer and does not retain or employ any individual to engage in lobbying on Sparrow's behalf.

16. Media-organization status

Sparrow is not a media organization.

17. Fundraising or political-event status

Takeoff is a nonpartisan conference, not a fundraising event. No political fundraising will take place at the conference, and the program does not include campaign or political-party activity.

18. Event history

2026 is the inaugural Takeoff conference.

19. Invitation and supporting materials

Agenda: being finalized; available upon request. Sparrow can also supply individual invitations, attendance dates, speaking requests, ticket terms, and benefit information to assist review. An office's own questionnaire can be completed on request.

20. Assistance with individual review

Sparrow welcomes questions and can clarify or supplement this factsheet for each invitee's ethics office. Decisions about permissible attendance, official-duty status, speaking, and any necessary approvals remain with the invitee's appropriate office under its applicable requirements. Takeoff is designed to comply with applicable federal, state, and local laws and regulations, as well as applicable House, Senate, and Office of Government Ethics (OGE) rules governing gifts and attendance at events involving public officials. Government participation does not imply endorsement of Sparrow, Takeoff, or any views expressed at the conference.